

## COMPLETING CLINICAL EDUCATOR EVALUATIONS

Each student must complete a Clinical Educator Evaluation at the end of each semester. Students will not receive clinic grades until the evaluation form is completed.

### For the Clinical Educator Evaluation:

1. From the Clinic website, <http://www.cdclinic.appstate.edu/>. Click on **Clinician Resources**.
2. Select **Clinical Educator Evaluation**. Select the clinical educator to be evaluated.
3. A prompt will appear asking you for a password. The password is given to everyone at the end of the semester
4. A questionnaire will appear on the screen.
5. Complete the questions with any comments.
6. When you have completed the form, click on **Send your assessment**.
7. Print the confirmation form and return it to the Office Manager.
8. Please complete separate evaluations forms for each clinical educator.